

Policy Name	<b>Solicitation and Acceptance of Gifts</b>		
Policy #	<b>515</b>	Category	GOVERNANCE
Steward	Board of Governors	Date Approved	February 26, 2026
Next Review Date		Date Reviewed or Revised	

## POLICY

The College welcomes philanthropic support that advances its strategic priorities and enhances learning, research, and community engagement. Gifts shall be solicited and accepted only when they:

- Support the College’s purpose, strategic plan, and academic integrity
- Comply with all applicable federal and provincial legislation
- Uphold the College's ethical standards, reputation, and public trust

The College reserves the right to decline or not solicit gifts that may compromise its autonomy, values, or legal obligations.

The purpose of this policy is to provide governance direction and oversight for the solicitation and acceptance of gifts to the College. This policy establishes the principles, authority, and accountability framework within which gifts are solicited, reviewed, accepted, administered, or declined, ensuring alignment with the College’s mission, values, and legal obligations.

## PRINCIPLES

1. Integrity and Transparency: All gift-related activities will be conducted ethically, transparently, and in good faith.
2. Donor Intent and Accountability: Donor intent will be respected where it aligns with College priorities and is legally and operationally feasible.
3. Institutional Autonomy: No gift shall confer inappropriate influence over academic programs, governance, hiring, procurement, or decision-making.
4. Compliance: All gifts will be administered in accordance with applicable laws, regulations, and Canada Revenue Agency requirements.
5. Stewardship: The College is accountable for the prudent use and reporting of gifted funds and assets.

## SCOPE

This policy applies to:

- The Board of Governors
- All employees, officers, and volunteers of the College
- Any third parties acting on behalf of the College in fundraising or gift solicitation activities.

It governs all forms of gifts, including but not limited to cash, securities, in-kind gifts, restricted gifts, and planned gifts.

#### **LEGISLATIVE AND COLLECTIVE AGREEMENT REFERENCES**

[Regional Colleges Act](#)

[Canada Revenue Agency Charitable Receipting Regulations](#)

#### **LINKS TO OTHER RELATED POLICIES, DOCUMENTS, AND WEBSITES**

[Procedure 515 Solicitation and Acceptance of Gifts](#)

[Policy 500 Conflict of Interest](#)