



Policy Name	Technology		
Policy #	508	Category	GOVERNANCE
Steward	Board of Governors	Date Approved	July 1, 2023
Next Review Date		Date Reviewed or Revised	

PURPOSE

The purpose of this policy is to assist Board of Governors (Board) in obtaining a level of computer literacy consistent with the requirements of fulfilling their duties as a Board member. This assistance covers three general areas:

- Cost of supplies;
- Cost of hardware/software/access; or
- Training and support.

PRINCIPLES

The College is committed to the use of computer technology to improve efficiency of operations, including Board operations. An example of this initiative is the provision of electronic Board information and meeting packages on the [Board portal BoardMax platform](#). ~~The Board will also use the Webex platform for all meetings held via video conference.~~

POLICY

Board members shall be compensated at the rate of ~~\$500.00~~[\\$270.00](#) per College fiscal year to subsidize the capital cost of computer equipment and high-speed Internet access along with supplies used in printing of Board materials for meetings and general information.

~~Upon receiving an approved piece of computer equipment (i.e Tablet, Ipad) for Board agenda, calendars, and other related items, the \$270.00 per year will be designated towards the purchase of the computer equipment item until paid in full. Board member expense claims may also be designated towards the purchase of the iPad as per Board Remuneration Policy.~~

Board members shall be responsible for maintenance of their personal technology equipment. ~~At the conclusion of the Board member’s term, any loans payable must be paid in full.~~

Training and Support

The College shall provide training in the use of the appropriate software to conduct the business

of the Board. This may be in the form of regular in-service in conjunction with Board meetings, or by allowing Board members to enroll in relevant College computer courses at no charge.

Process

Upon availability of space in the class, the process at each College shall be followed.

DEFINITIONS

n/a

LEGISLATIVE AND COLLECTIVE AGREEMENT REFERENCES

n/a

LINKS TO OTHER RELATED POLICIES, DOCUMENTS, AND WEBSITES

Board Remuneration Policy