

Policy Name	Email Voting		
Policy #	507	Category	GOVERNANCE
Steward	Board of Governors	Date Approved	July 1, 2023
Next Review Date		Date Reviewed or Revised	

PURPOSE

In order to address time sensitive issues in an expedient manner, the Board of Governors may electronically vote (e-vote) on issues between meetings.

PRINCIPLES

There may be occasions when decisions must be made between Board meetings. This policy outlines the rules and procedures so that the Board of Governors may e-vote on issues between meetings.

POLICY

When it is necessary to proceed with an action between scheduled Board meetings and it is not reasonable to call a special meeting, the Chairperson or Vice-Chair can authorize the corporate secretary to conduct a vote electronically (such as via email). The Chairperson or Vice-Chair must be confident that circumstances of urgency require a vote.

Any vote taken following directions of this policy will have the same effect as one taken during a Board meeting.

All participants must have access to the necessary equipment for participation in the e-vote otherwise an e-vote cannot be taken.

DEFINITIONS

LEGISLATIVE AND COLLECTIVE AGREEMENT REFERENCES

LINKS TO OTHER RELATED POLICIES, DOCUMENTS AND WEBSITES

See Procedures Document