

Procedure Name	Board Succession Planning & Recruitment		
Policy #	502	Category	GOVERNANCE
Steward	Board of Governors	Date Approved	July 1, 2023
Next Review Date		Date Reviewed or Revised	Feb. 29, 2024

PROCEDURES

The role of the Board will be to:

- Regularly review the terms of appointment for current Board members in order to plan for succession.
- Review the current composition of the Board in terms of the skills inventory, diversity, and geographic representation, in order to identify potential gaps. This review will take into account diversity of background, skills, experience, and representational affinities. This process will be conducted using the Board Experience Matrix included in the procedures of this policy.
- Determine general candidate qualifications required for all board appointment recommendations.
- Consult with internal and external stakeholders to generate a list of potential candidates based on the identified criteria.
- Meet with local Members of the Legislative Assembly (MLA) to discuss potential candidates and gain their support for the Board’s recommendations.
- The Chairperson will formally recommend candidates to the Minister for consideration along with the candidates resumes and the Board Experience Matrix.